**CURRICULAM VITAE**

Mohamed Mukthar Muhammed Shadeer

***Professional Qualifications***

* Successfully Completed certificate course in computer studies conducted by MLF institute.
* Successfully Completed certificate course in computer hardware engineering conducted by MLF institute.
* Successfully Completed special Diploma in network administration conducted by

Winsys networks.

**Work Experience**

* Having experience as a customer service associate at Firstsource-Dialog Axiata Joint venture for 8 months.
* Having experience as a assistant network administrator at SK international for one year.

***Personal Data***

* + Name in full : Mohamed Mukthar Muhammed Shadeer
  + Name with Initials : M.M.M. Shadeer
  + Address : 360/B, George Mawatha, Mabola, Wattala
  + Contact telephone No : 0094-757458242
  + Email Address : muhammedshadeer@gmail.com
  + Date of Birth : 16th April 1993
  + NIC No : 931071130 V
  + Nationality : Sri Lankan
  + Civil Status : Single
  + Gender : Male

***Academic qualifications***

**Schools Attended** : St. Mariya’sVidyalaya, Mabola, Wattala

Gurukula College, Kelaniya

* Passed G.C.E O/L - 2009 (Sinhala medium) Index no:-90515587

|  |  |
| --- | --- |
| Subject | Grade |
| English | A |
| Science | A |
| Mathematics | B |
| Islam | B |
| Agriculture | C |
| Sinhala | S |
| History | S |
| Commerce | S |
| Art | S |

|  |  |
| --- | --- |
| Subject | Grade |
| Physics | C |
| Biology | S |
| Chemistry | S |
| General English | S |
| Common General test | 73 |

* Passed G.C.E A/L - 2012 (Sinhala medium) Index no:-4369904

|  |  |  |  |
| --- | --- | --- | --- |
| **Languages** | **Read** | **Write** | **Speak** |
| **English** | Excellent | Excellent | Excellent |
| **Sinhala** | Excellent | Excellent | Excellent |
| **Tamil** | Excellent | Excellent | Excellent |

***Computer Skills and Language Abilities***

Windows applications including Microsoft Word, Excel and Power Point

***Personal Qualities***

* Ability to learn quickly
* A positive attitude
* Dependable and prompt in work habits
* Able to work well as a team player
* Ability to cope under pressure

***Names of Non – Related Referees***

1. ***Mr. M.M.Lalitha Fonseka***  - Proprietor

MLF Institute

615/A, Negombo Road,

Mattumagala,

Welisara

Tel No. 94 - 773133096

1. ***Mr. F.M.I.Mohamed*** - Accounts Associate Brandix Group

Level 13 & 15,

West Tower,

WTC,

Fort

Tel No. 94 – 777649143